



Module name: Public communication

Academic year: 2013/2014 Code: RMS-2-214-MD-s ECTS credits: 2

Faculty of: Mechanical Engineering and Robotics

Field of study: Mechatronics with English as instruction language Specialty: Mechatronic Design

Study level: Second-cycle studies Form and type of study: Full-time studies

Lecture language: English Profile of education: Academic (A) Semester: 2

Course homepage: —

Responsible teacher: dr Rudnicki Seweryn (sew.rudnicki@gmail.com)

Academic teachers: dr Rudnicki Seweryn (sew.rudnicki@gmail.com)

## Description of learning outcomes for module

MLO code	Student after module completion has the knowledge/ knows how to/is able to	Connections with FLO	Method of learning outcomes verification (form of completion)
Social competence			
M_K001	Understands his/her role in a group and is responsible for effects of group work.		
Skills			
M_U001	Perfoms well in group work.		
M_U002	Has group communication skills.		
M_U003	Can prepare and conduct public presentations.		

## FLO matrix in relation to forms of classes

MLO code	Student after module completion has the knowledge/ knows how to/is able to	Form of classes
----------	--	-----------------

		Lectures	Auditorium classes	Laboratory classes	Project classes	Conversation seminar	Seminar classes	Practical classes	Others	Fieldwork classes	Workshops	E-learning
Social competence												
M_K001	Understands his/her role in a group and is responsible for effects of group work.	-	-	+	-	-	-	-	-	-	-	-
Skills												
M_U001	Perfoms well in group work.	-	-	+	-	-	-	-	-	-	-	-
M_U002	Has group communication skills.	-	-	+	-	-	-	-	-	-	-	-
M_U003	Can prepare and conduct public presentations.	-	-	+	-	-	-	-	-	-	-	-

## Module content

### Laboratory classes

1-4. Introduction. Group contract. Introduction to interpersonal communication.  
 5-8. Effective communication. Non-verbal aspects of communication.  
 9-12. Barriers to communication. Succesful listening. Paraphrasing and feedback. Eliminating jargon.  
 13-16. Assertive communication.  
 17-20. Public presentation – how to become a successful speaker?  
 21-29. Public presentation – students presentations.  
 30. Summary of classes.

### Method of calculating the final grade

Final grade is an arithmetic mean of grade for presentation and grade for overall participation in excercises.

### Prerequisites and additional requirements

none

### Recommended literature and teaching resources

Blundel R. (2004). Effective organisational communication. Perspectives, principles and practices. Prentice Hall.  
 Chivers B., Shoolbred M. (2007). A Student's Guide to Presentations: Making your Presentation Count. Sage Publications.  
 Cleary S. (2004). The Communication Handbook: A Student Guide to Effective Communication. Juta Academic.  
 Covey S. (2004). Seven habits of highly effective people. Free Press.  
 Pratkanis A., Aronson E. (2001). Age of Propaganda: The Everyday Use and Abuse of Persuasion. Holt Paperbacks.

### Scientific publications of module course instructors related to the topic of the module

Additional scientific publications not specified

**Additional information**

none

**Student workload (ECTS credits balance)**

Student activity form	Student workload
Examination or Final test	30 h
Participation in lectures	30 h
Summary student workload	60 h
Module ECTS credits	2 ECTS